



Littledean Parish Council and Burial Authority

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2nd October 2023

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend an Ordinary Meeting of Littledean Parish Council that has been arranged for Monday 9th October 2023 at 7pm. The meeting will take place at Littledean Community Centre for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

- 1. Apologies for absence**
To receive, note and accept apologies for absence.
- 2. Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**.
- 3. Minutes of the Previous Meeting(s) of the Parish Council.**
To agree and accept the minutes of the Ordinary Meeting of the Parish Council and the Recreation Ground meeting both held on the 11th September 2023.
- 4. Public consultation**
To provide members of the public with the opportunity to make statements and ask questions on other matters
- 5. District & County Councillors Reports**
 - 5.1. County Councillor Beki Hoyland report for information.
 - 5.2. District Councillor Andy Moore report for information.
 - 5.3. District Councillor Richard Burton report for information.
- 6. Finance**
 - 6.1. Accounts for payment**
To approve the payments for the month presented at the meeting.
 - 6.2. Financial statement and cash re-conciliation**
To approve a financial statement and cash re-conciliation for the month.
 - 6.3. Quarterly Internal Check**
To note that an internal financial check has been undertaken and to confirm that all is in order.
 - 6.4. Insurance**
To discuss the annual insurance renewal for the 3rd year of the 3yr LTA and to agree that the insurance cover remains adequate for the needs of the Parish
 - 6.5. Budget**
To receive the first draft of the proposed budget for 2024-25 to allow for precept discussions to begin in preparation for budget and precept setting.

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Application Reference	Property	Details
P1267/23/FUL	Overdean, Littledean Hill Road	Erection of a single storey rear extension, internal re-model and associated works
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

8. Police Matters

To receive any updates on outstanding or new police matters.

9. Highway Matters

To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.

10. Burial Board

To discuss any Burial Board enquiries or issues.

11. Public Conveniences

To discuss any Public Convenience enquiries or issues.

12. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any further matters relating to the village regarding the above.

13. Recreations Areas

13.1 Children's Play Area and Skate Park

To discuss any new matters regarding the Children's Play Area

13.2 Recreation Ground

To discuss any new matters regarding the recreation ground.

14. Village Memorials

To discuss any new matters regarding the Village Memorials.

15. St Ethelbert's Church

To discuss if there are ways that the Parish Council can support the Church going forward following on from the discussions at the September meeting.

16. Grass Cutting

To discuss any new matters regarding grass cutting.

17. Christmas 2023

To receive any feedback on the Christmas Lighting and if the testing has been carried out to agree any repairs that may be needed.

To review the Christmas Lighting quotes for erecting and removal and agree if these are to be accepted.

To continue discussions on the planned activities.

18. D-Day 80

To discuss any ideas for any celebrations of the D-Day 80 Tribute following on from the discussion at the September meeting.

19. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting

22. Date of next Meeting: Monday 13th November 2023