



Littledean Parish Council and Burial Authority

Littledean Parish Council
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7th November 2023

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend an Ordinary Meeting of Littledean Parish Council that has been arranged for Monday 13th November 2023 at 7pm. The meeting will take place at Littledean Community Centre for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

- 1. Apologies for absence**
To receive, note and accept apologies for absence.
- 2. Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**.
- 3. Minutes of the Previous Meeting(s) of the Parish Council.**
To agree and accept the minutes of the Ordinary Meeting of the Parish Council meeting held on the 9th October 2023.
- 4. Public consultation**
To provide members of the public with the opportunity to make statements and ask questions on other matters
- 5. District & County Councillors Reports**
 - 5.1.** County Councillor Beki Hoyland report for information.
 - 5.2.** District Councillor Andy Moore report for information.
 - 5.3.** District Councillor Richard Burton report for information.
- 6. Finance**
 - 6.1. Accounts for payment**
To approve the payments for the month presented at the meeting.
 - 6.2. Financial statement and cash re-conciliation**
To approve a financial statement and cash re-conciliation for the month.
 - 6.3 Quarterly Internal Check**
To note that an internal financial check has been undertaken and to confirm that all is in order.
 - 6.4 Budget**
To receive the first draft of the proposed budget for 2024-25 to allow for precept discussions to begin in preparation for budget and precept setting.
- 7. Police Matters**
To receive any updates on outstanding or new police matters.
- 8. Highway Matters**
To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.

9. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Application Reference	Property	Details
P1242/23/FUL	The Lower White House, New Road, Popes Hill	Erection of an Infill extension to provide dining room and link to incorporate the garage as additional living accommodation with associated works.
P1367/23/FUL	Hill House, Pleasant Stile	Change of use of existing building from mixed use facilities comprising self-contained manager's accommodation (Use Class C3) and private hostel (Sui generis) to childrens home (Use Class C3(b)).
P1422/23/TCA	The Cross, Broad Street	Zelkova serata (T1 on submitted sketch plan). Reduce by between 1 and 1.5 metres in accordance with BS 3998:2010. In order to prevent tree from becoming too large for its location.
P0609/22/FUL	Belvedere, Pleasant Stile	To note that this application has been withdrawn
P0939/23/FUL	Court Farm, Broad Street	To note this will be heard by Committee on 14 th November
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

10. Burial Board

To discuss any Burial Board enquiries or issues..

To discuss and review the Burial Fees, the Clerk is to provide examples of fees from other local Burial Grounds and Cemeteries for comparison.

11. Public Conveniences

To discuss further the agreed repairs / 5 year Refurbishment and costs provided quotes have been received.

12. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any further matters relating to the village regarding the above.

To discuss any updates from the Clerk on contact with local Parish Councils to seek a person to carry out some additional tasks around the Parish.

13. Recreations Areas

13.1 Children's Play Area and Skate Park

To discuss any new matters regarding the Children's Play Area

13.2 Recreation Ground

To discuss any new matters regarding the recreation ground.

14. Village Memorials

To discuss any new matters regarding the Village Memorials.

15. Biodiversity

To discuss the recently circulated statutory duty information and agree prior to the 1st January 2024 the steps the Parish Council will take.

16. Boundary Commission Review

To discuss the recently circulated information on the Division Boundary Review and agree if the Parish Council wish to submit any comments.

17. Grass Cutting

To discuss any new matters regarding grass cutting.

18. Christmas 2023

To receive any updates on the planned activities.

19. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting

20. Date of next Meeting: Monday 11th December 2023