



Littledean Parish Council and Burial Authority

Littledean Parish Council
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4th July 2023

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend an Ordinary Meeting of Littledean Parish Council that has been arranged for Monday 10th July 2023 at 7pm. The meeting will take place at Littledean Community Centre for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

- 1. Apologies for absence**
To receive, note and accept apologies for absence.
- 2. Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**.
- 3. Minutes of the Previous Meeting(s) of the Parish Council.**
To agree and accept the minutes of the Ordinary Meeting of the Parish Council held on the 12th June 2023.
- 4. Casual Vacancy Co-Option**
To receive and consider the application for the Parish Councillor vacancy and to agree any co-option to be made.
- 5. Public consultation**
5.1 To provide members of the public with the opportunity to make statements and ask questions on other matters
- 6. District & County Councillors Reports**
 - 6.1. County Councillor Beki Hoyland report for information.
 - 6.2. District Councillor Andy Moore report for information.
 - 6.3. District Councillor Richard Burton report for information.
- 7. Finance**
 - 7.1. Accounts for payment**
To approve the payments for the month presented at the meeting.
 - 7.2. Financial statement and cash re-conciliation**
To approve a financial statement and cash re-conciliation for the month.
 - 7.3 Bank Mandate**
To discuss and sign the bank mandate to alter signatories.
 - 7.4 Defibrillator Cover**
To discuss the merits of the 4 year plan and to agree if the Parish Council wish to join the Scheme.
 - 7.5 General Power of Competence**
To discuss and agree if the Parish Council wishes to exercise GPC and to confirm that the Parish Council meets the criteria that the Clerk is qualified and that two thirds of Cllrs are elected.

8. Committees, sub-committees

To confirm existing committees, sub-committees and working groups. To appoint any new committees, sub-committees or working groups that may be needed. To confirm the terms of reference, the number of members (including, if appropriate, substitute councillors) and accept and agree nominations for new and existing.

9. External bodies

To review representation on external bodies and arrangements for reporting back to the Parish Council.

10. Memberships

To review the Council's and/or employees' memberships of other bodies.

11. Schemes of Delegation

To review the current schemes of delegation and to agree any changes and for these to remain in place.

12. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Application Reference	Property	Details
P0720/23/FUL	1 Dean rise, The Slad, Popes Hill, Newnham	Change of use of garage to holiday let accommodation with associated works
P0808/23/FUL	Bramble Dean, Popes Hill, Newnham	Installation of ground-mounted solar array panels.
To note that the planning application for Land at Littledean Hill Road will be heard on Tuesday 11 th July by the Development Management Committee		

13. Borden Well

To review the reply received from Andrew Gardiner re the Borden Well and to agree any action to be taken.

14. Highway Matters

To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.

15. Police Matters

To receive any updates on outstanding or new police matters.

16. Burial Board

16.1 To receive an update on the Commonwealth War Graves Commission sign design/installation

16.2 To discuss any Burial Board enquiries or issues.

17. Public Conveniences

To discuss any Public Convenience enquiries or issues.

18. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any further matters relating to the village regarding the above.

19. Recreations Areas

19.1 Children's Play Area and Skate Park

To discuss any new matters regarding the Children's Play Area

19.2 Recreation Ground

To discuss any new matters regarding the recreation ground.

20. Village Memorials

To discuss any new matters regarding the Village Memorials.

21. Grass Cutting

To discuss any new matters regarding grass cutting.

22. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting

23. Date of next Meeting: Monday 11th September 2023