



# Littledean Parish Council and Burial Authority

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6<sup>th</sup> February 2024

## ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend an Ordinary Meeting of Littledean Parish Council that has been arranged for Monday 12<sup>th</sup> February 2024 at 7pm. The meeting will take place at Littledean Community Centre for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

### AGENDA

- 1. Apologies for absence**  
To receive, note and accept apologies for absence.
- 2. Declarations of Interest**  
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**.
- 3. Minutes of the Previous Meeting(s) of the Parish Council.**  
To agree and accept the minutes of the Ordinary Meeting of the Parish Council meeting held on the 8<sup>th</sup> January 2024.
- 4. Public consultation**  
To provide members of the public with the opportunity to make statements and ask questions on other matters
- 5. District & County Councillors Reports**
  - 5.1. County Councillor Beki Hoyland report for information.
  - 5.2. District Councillor Andy Moore report for information.
  - 5.3. District Councillor Richard Burton report for information.
- 6. Finance**
  - 6.1. **Accounts for payment**  
To approve the payments for the month presented at the meeting.
  - 6.2. **Financial statement and cash re-conciliation**  
To approve a financial statement and cash re-conciliation for the month.
- 7. Police Matters**
  - 7.1 **Parking in the Village**  
To receive an update on the parking in Church Street and the response from the Police following Parish Council intervention and parishioner complaints.
  - 7.2 **New/Outstanding Police Matters**  
To receive any updates on outstanding or new police matters.
- 8. Highway Matters**  
To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.

**9. Planning**

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Application Reference	Property	Details
No planning applications have been received.		
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: <a href="https://publicaccess.fdean.gov.uk/online-applications/">https://publicaccess.fdean.gov.uk/online-applications/</a>		

**10. Burial Board**

To discuss and review the Burial Fees.  
To discuss any Burial Board enquiries or issues..

**11. Public Conveniences**

To discuss the disabled toilet door following the recent installation.  
To discuss further the agreed repairs / 5 year Refurbishment costs and to discuss the quote that has been received

**12. Village Tasks / Street Cleaning, Litter Picking and Waste**

To receive any further matters relating to the village regarding the above.

**13. Recreations Areas**

**13.1 Children’s Play Area and Skate Park**  
To discuss any new matters regarding the Children’s Play Area  
**13.2 Recreation Ground**  
To discuss any new matters regarding the recreation ground.

**14. Village Memorials**

To discuss any new matters regarding the Village Memorials.

**15. Village Works**

To receive an update on the previously agreed works.

**15. Biodiversity**

To discuss the previously circulated Policy and to agree if this is to be adopted or if changes/updates are needed.

**16. Grass Cutting**

To discuss any new matters regarding grass cutting.

**17. D-Day 80**

To receive an update regarding the War Memorial Cleaning and Re-Lettering.

**18. Annual Parish Meeting and April Meeting**

To discuss and agree the date for the Annual Parish Meeting and to agree if a separate meeting is to be held on April.

**19. Other Items for Information Only/Future Agenda Items**

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

**20. Date of next Meeting: Monday 11<sup>th</sup> March 2024**