



Littledean Parish Council and Burial Authority

Littledean Parish Council
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2nd February 2021

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 8th February 2021 at 7.00pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

- 1. Apologies for absence**
To receive, note and accept apologies for absence
- 2. Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
- 3. Minutes of previous meeting(s)**
To agree and accept the minutes of the Ordinary Meeting held on the 11th January 2021
- 4. Public consultation**
To provide members of the public with the opportunity to make statements and ask questions
- 5. Reports**
 - 5.1 To receive a report from District Councillor Nicky Packer
 - 5.2 To receive a report from County & District Councillor Richard Boyles
- 6. Finance**
 - 6.1 Accounts for payments**
To approve the payments as circulated and presented at the meeting.
 - 6.2 Financial statement and cash re-conciliation**
To approve the financial statement and bank re-conciliation as presented at the meeting.
 - 6.3 Salaries**
Following the agreement of the budget in January, the increased salaries for the public convenience operative and the street cleaning operative are to be confirmed.
 - 6.4 Green Bottom Notice Board**
To receive prices for replacement of the noticeboard at Green Bottom and to agree any replacement to be purchased.
 - 6.5 School Appeal**
To receive any updates regarding the appeal for financial support to help purchase classroom based IT equipment from the Children of Littledean Primary School.

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Application
No planning applications have been received.		

8. Highway Matters / Police Matters

8.1 Highways Matters

To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.

8.2 Police Matters

To receive any updates on outstanding or new police matters.

9. Burial Board

9.1 Fee and Regulations Review

To receive the fees from other local Burial Authorities for comparison and to agree if the Burial Board fees are to be increased.

9.2 Course Costs

To receive the costs of the course for the Clerk for the Transfer of Rights

9.3 Burial Board Enquiries or Issues Raised

To receive and discuss any Burial Board enquiries or issues.

10. Public Conveniences

To receive and discuss any Public Convenience enquiries or issues.

11. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village regarding the above.

12. Memorial and Recreation Areas

12.1 Children's Play Area and Skate Park

To discuss the latest Play Area and Skatepark Inspection and the points raised along with the estimated costs received to carry out the repairs and to agree any repairs to be considered.

12.2 Children's Play Area

To discuss the weekly/monthly/quarterly/annual inspections, to receive costs for the inspections to be carried out and to agree the way to proceed.

12.3 Recreation Ground Annual Return

To note that the recreation ground charity annual return has been submitted.

12.4 Recreation Areas

To discuss any new matters regarding the recreation areas

12.5 Village Memorials

To discuss any new matters regarding the Village Memorials.

13. FoDDC – Folders Rent Review

To receive an update of the Rent Review.

14. Asset Inspection

To receive an update from the Clerk on the inspection of the assets and the asset register.

15. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

16. Dates of Meetings – 2021-2022

Monday 12th April 2021

Monday 10th May 2021

Monday 14th June 2021

Monday 12th July 2022

Monday 13th September 2021

Monday 11th October 2021

Monday 15th November 2021

Monday 13th December 2021

Monday 10th January 2022

Monday 14th February 2022

Monday 14th March 2022

Date of next meeting – Monday 8th March 2021