



Littledean Parish Council and Burial Authority

Littledean Parish Council
2 Knights Way
Newent
Gloucestershire
GL18 1QL
Tel: 01531 828171
parishclerk@littldedeanparishcouncil.co.uk
www.littledeanparishcouncil.org.uk

8th September 2020

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 14th September 2020 at 7.00pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

- 1. Apologies for absence**
To receive, note and accept apologies for absence
- 2. Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
- 3. Minutes of previous meeting(s)**
To agree and accept the minutes of the Ordinary Meeting 13th July 2020.
- 4. Public consultation**
To provide members of the public with the opportunity to make statements and ask questions
- 5. Reports**
 - 5.1 To receive a report from District Councillor Nicky Packer
 - 5.2 To receive a report from County & District Councillor Richard Boyles
- 6. Finance**
 - 6.1 Accounts for payments**
To approve the payments as presented at the meeting
 - 6.2 Financial statement and cash re-conciliation**
To approve the financial statement and bank re-conciliation as presented at the meeting
 - 6.3 Website Accessibility Compliance**
To discuss the quotes received for meeting the legal requirement for Parish Council website to be compliant with the new regulations and agree the way forward and steps to be taken.
 - 6.4 Quarterly Financial Check**
To note that an internal financial check of the accounts has been undertaken and that all is in order.
 - 6.5 Pension Provision**
To note that a pension has been offered to employees and to minute whether the pension offer has been taken up.

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

P1184/20/FUL	The Nook, New Road, Popes Hill	Construction of a cantilevered balcony to the rear of the property
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7.1 Planning Consultations

To discuss the previously circulated planning consultations and agree any comments that the Parish Council would like to make.

8. Street Cleaning Agreement

To note that the Street Cleaning Agreement has been received and returned to the Forest of Dean District Council for authorising

9. Matter Usually Covered at the Annual Meeting in May

To note that the Clerk will be circulating the Standing Orders, Financial Regulations etc. that are usually discussed and agreed at the Annual Meeting in May so that these can be discussed and agreed at the November meeting.

10. To receive any matters on Highways

The most recent updated Highways list will be circulated to Councillors.

11. Highway Matters / Police Matters

11.1 To receive an update on any outstanding and new Highway matters to include discussions on the zebra crossing and to agree any actions to be taken.

11.2 To receive an update on any outstanding or new police matters.

12. Burial Board

To receive any Burial Board enquiries or issues.

13. Public Conveniences

To receive any Public Conveniences enquiries or issues.

14. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village regarding the above.

15. Memorial and Recreation Areas

15.1 To discuss any matters regarding the recreation areas.

15.2 To receive updates on any Village Memorials.

16. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

17. Date of next meeting – Monday 12th October 2020