



Littledean Parish Council and Burial Authority

Littledean Parish Council
2 Knights Way
Newent
Gloucestershire
GL18 1QL
Tel: 01531 828171
parishclerk@littleddeanparishcouncil.co.uk
www.littledeanparishcouncil.org.uk

3rd November 2020

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 9th November 2020 at 7.00pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

1. **Apologies for absence**
To receive, note and accept apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
3. **Minutes of previous meeting(s)**
To agree and accept the minutes of the Ordinary Meeting held on the 12th October 2020.
4. **Public consultation**
To provide members of the public with the opportunity to make statements and ask questions
5. **Reports**
 - 5.1 To receive a report from District Councillor Nicky Packer
 - 5.2 To receive a report from County & District Councillor Richard Boyles
6. **Finance**
 - 6.1 **Accounts for payments**
To approve the payments presented at the meeting – the list of payments will be circulated.
 - 6.2 **Financial statement and cash re-conciliation**
To approve the financial statement and bank re-conciliation as presented at the meeting.
 - 6.3 **Quarterly Financial Check**
To note that an internal financial check of the accounts has been undertaken and that all is in order.
 - 6.4 **Laptop**
To discuss/agree the provision of a laptop for the Clerk
 - 6.5 **Clerks Salary Discussion 2020/2021**
To discuss the recently received National Salary Awards from the National Joint Council and agree the annual Clerks salary increase for 2020/2021.
 - 6.6 **Budget 2021/2022**
To discuss the previously circulated proposed budget and allocated amounts and agree the budget to be set for 2021/2022.
 - 6.7 **Precept 2021/2022**
To set the precept for 2021/2022 taking into consideration the budget set at 6.6.
 - 6.8. **Zoom Meetings**

To ratify the discussion/decision that took place at the last meeting to pay for this and future zoom meetings to prevent the meetings being interrupted after 40 minutes

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

P1638/20/FUL	Clarendon, Church Street, Littledean	Proposed replacement orangery, new garage and improved drive access and front steps
P1791/20/AG	Colloe Grove Farm Collafield Littledean	Application for determination as to whether prior approval is required for further details.

8. Forest of Dean District Local Plan 2021-2041 Preferred Option

To discuss the information recently received and discuss any comments the Parish Council wish to submit.

9. Climate and Ecological Emergency

To discuss the recently received information and note if any Councillor would like to attend the zoom meeting.

10. Highway Matters / Police Matters

10.1 To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.

10.2 To receive an update on any outstanding or new police matters.

11. Christmas Festivities December 2020 and Winter Newsletter

To receive an update on the message from Santa.

12. Burial Board

To receive and discuss any Burial Board enquiries or issues.

13. Public Conveniences

To receive and discuss any Public Convenience enquiries or issues.

14. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village regarding the above.

15. Memorial and Recreation Areas

15.1 To discuss any matters regarding the recreation areas

To discuss the recent Play Area and Skatepark Inspection and to discuss the issues raised and the previously circulated quote from Greenfields to carry out the repairs.

15.2 To receive updates on any Village Memorials.

16. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

17. Date of next meeting – Monday 14th December 2020