



Littledean Parish Council and Burial Authority

Littledean Parish Council
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5th May 2020

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 11th May 2020 at 7.00pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting and the Recreation Ground Charity Trustees Meeting both held on the 13th April 2020

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions

6. Reports

6.1 To receive a report from District Councillor Nicky Packer

6.2 To receive a report from County & District Councillor Richard Boyles

7. Finance

7.1 Accounts for payments

To approve the payments as presented at the meeting

7.2 Financial statement and cash re-conciliation

To approve the financial statement and bank re-conciliation as presented at the meeting

7.3 End of Year Figures – 2019/20

To receive and agree:

Bank Reconciliation to 31st March 2020

Receipts & Payments to 31st March 2020

Final Accounts for 2019/2020 and carry forward balance.

7.4 Annual Return – Governance Statements and Bank Reconciliation for 2019/20

To approve the Annual Governance Statement and Year End Bank Reconciliation for year ending 31st March 2020

7.5 Annual Return – Accounting Statements 2019/20

To approve the Accounting Statements for year ending 31st March 2020

7.6 Internal Audit 2019/20

To note the report of the internal auditor and agree to take any recommendations outlined.

7.7 Review of Investments and Bank Accounts

To review the investments and bank accounts

8. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

| | | |
|--------------|---------------------------------------|--|
| P0374/20/FUL | May Cottage, George Lane, Littledean | Erection of a garage with associated works To note that the Parish Council had no comment to make on this application |
| P0439/20/FUL | Overdean, Littledean Hill Road | Erection of a single storey rear extension and creation of bedroom in roof void with associated works |
| P0441/20/UL | Keepers Cottage, New Road, Popes Hill | Conversion of existing attached store to be used as part of main dwelling including the erection of a rear side extension and erection of a detached garage. Demolition of part of existing store (Resubmission) |
| P0429/20/FUL | 11 Church Street, Littledean | Erection of a two-storey side and rear extension, front porch and replacement windows. |
| P0475/20/FUL | Rock House, Popes Hill | Erection of a product development kitchen with associated works. Demolition of existing barn and store. |

9. Covid-19 – Continued Support of the Parish

To discuss how the Parish Council are continuing to support the Parish.

10. To receive any urgent matters on

Burial Board

Public Conveniences

Village Tasks / Street Cleaning, Litter Picking and Waste

Memorial and Recreation Areas

Highways

11. Date of next meeting – Monday 8th June 2020