



Littledean Parish Council and Burial Authority

Littledean Parish Council
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2nd March 2021

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 8th March 2021 at 7.00pm.. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

- 1. Apologies for absence**
To receive, note and accept apologies for absence
- 2. Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
- 3. Minutes of previous meeting(s)**
To agree and accept the minutes of the Ordinary Meeting held on the 8th February 2021
- 4. Public consultation**
To provide members of the public with the opportunity to make statements and ask questions
- 5. Reports**
 - 5.1 To receive a report from District Councillor Nicky Packer
 - 5.2 To receive a report from County & District Councillor Richard Boyles
- 6. Finance**
 - 6.1 Accounts for payments**
To approve the payments as circulated and presented at the meeting.
 - 6.2 Financial statement and cash re-conciliation**
To approve the financial statement and bank re-conciliation as presented at the meeting.
 - 6.3 Internal Audit 2020-2021**
To receive the report from the Internal Auditor and to agree to undertake the recommendations made.
 - 6.4 Children's Play Area and Skate Park**
To receive estimates received regarding the agreed works to the Play Area and Skatepark and to agree the estimate to accept.
 - 6.5 Children's Play Area**
To receive estimates received regarding the monthly and annual inspections as previously agreed and to agree the estimate to accept for each.

- 6.6 Grass Cutting**
To discuss the grass cutting outside the Guest House and agree if this will be added to the current budget going forward.
- 6.7 Street Cleaning Machinery**
To discuss the costs of the street cleaning machinery previously discussed and to agree if this is to be purchased.
- 6.8 Defibrillator**
To receive an update on the pads and battery for the defibrillator and the cost of the 4-year plan
- 6.9 Children's Play Area and Skatepark Repairs**
To receive the estimates for the works at the Play Area and Skatepark and agree the estimate to accept.
- 6.10 School Appeal**
To receive any updates regarding the appeal for financial support to help purchase classroom based IT equipment from the Children of Littledean Primary School.

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Application
No applications have been received.		

8. Highway Matters / Police Matters

- 8.1 Highways Matters**
To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.
- 8.2 Public Rights of Way and 2026**
To discuss the recently circulated information on footpaths and agree the way forward with the footpaths.
- 8.3 Covid-19 Signage**
To discuss the signage recently received from FoDDC for placing around the Village.
- 8.4 Police Matters**
To receive any updates on outstanding or new police matters.

9. Burial Board

- 9.1 Footpath – Car Park to Cemetery**
To discuss the condition of the footpath and discuss the estimate that has been received for an idea of costs.
- 9.2 Burial Board Enquiries or Issues Raised**
To receive and discuss any Burial Board enquiries or issues.

10. Public Conveniences

To note that works have been agreed at the public conveniences so the premises are safe to use.
To receive and discuss any Public Convenience enquiries or issues.

11. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village regarding the above.

12. Memorial and Recreation Areas

- 12.1 Recreation Areas**
To discuss any new matters regarding the recreation areas
- 12.2 Village Memorials**
To discuss any new matters regarding the Village Memorials.

13. Right to Regenerate

To discuss the previously circulated information on the right to regenerate and agree any response to be sent.

14. ERS Licensing and Applications

To discuss the recently circulated document and discuss if any comments are to be made.

15. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting

15. Dates of Meetings – 2021-2022

Monday 12th April, Monday 10th May, Monday 14th June, Monday 12th July, Monday 13th September, Monday 11th October
Monday 15th November, Monday 13th December, Monday 10th January, Monday 14th February, Monday 14th March