



# Littledean Parish Council and Burial Authority

Littledean Parish Council  
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7<sup>th</sup> July 2020

## ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 13<sup>th</sup> July 2020 at 7.00pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

- 1. Apologies for absence**  
To receive, note and accept apologies for absence
- 2. Declarations of Interest**  
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
- 3. Minutes of previous meeting(s)**  
To agree and accept the minutes of the Ordinary Meeting 8<sup>th</sup> June 2020.
- 4. Public consultation**  
To provide members of the public with the opportunity to make statements and ask questions
- 5. Reports**
  - 5.1 To receive a report from District Councillor Nicky Packer
  - 5.2 To receive a report from County & District Councillor Richard Boyles
- 6. Finance**
  - 6.1 Accounts for payments**  
To approve the payments as presented at the meeting
  - 6.2 Financial statement and cash re-conciliation**  
To approve the financial statement and bank re-conciliation as presented at the meeting
  - 6.3 Website Accessibility Compliance**  
To discuss the legal requirement for Parish Council websites to be compliant with the new regulations and the steps that need to be taken to achieve this and to ensure compliance is maintained when future changes happen.
  - 6.4 Quarterly Financial Check**  
To carry out an internal check of finances and ensure that all is in order.
  - 6.5 Festive Lighting 2020**  
To receive the quotes for the assessment of the lights for repairs, the erection and subsequent removal of the lights for Christmas 2020.

## 6.6 Funding Applications

To discuss the funding application that has been received from SARA and the British Red Cross.

## 7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

P0856/20/PR3PA	Church Farm, Church Street	Prior approval to convert an agricultural barn into flexible commercial unit, comprising a micro-brewery
P0910/20/FUL	Rock House, Popes Hill	Erection of a product development kitchen with associated works. Demolition of existing barn and store. (Revised Scheme).

## 8. Resignation

To minute the resignation received from the Speed Indicator Device Operative and to discuss next steps.

## 9. FoDDC Payphone Consultation

To discuss the recent communication from FoDDC advising of their intention to remove the phone box in Broad Street and to discuss the next steps to be taken.

## 10. Model Member Code of Conduct

To agree any comments to be submitted on the previously circulated proposed Model Member Code of Conduct.

## 11. Play Area and Skate Park

To discuss the re-opening of the Play Area and Skate Park and agree the steps to be taken for re-openings to take place.

## 12. Annual Meeting of the Parish Council

To discuss/agree the postponement of the Annual Meeting of the Parish Council until May 2021.

## 13. To receive any urgent matters on

Burial Board

Public Conveniences

Village Tasks / Street Cleaning, Litter Picking and Waste

Memorial and Recreation Areas

Highways

## 14. Date of next meeting – Monday 14<sup>th</sup> September 2020