



## *Littledean Parish Council and Burial Authority*

Littledean Parish Council  
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5<sup>th</sup> January 2021

### ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 11<sup>th</sup> January 2021 at 7.00pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If, as a member of the public, you wish to attend the remote meeting please contact the Clerk as soon as possible so that a test meeting can be undertaken with you to ensure a smooth process.

Yours faithfully

Clerk & RFO to the Parish Council

- 1. Apologies for absence**  
To receive, note and accept apologies for absence
- 2. Declarations of Interest**  
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
- 3. Minutes of previous meeting(s)**  
To agree and accept the minutes of the Ordinary Meeting held on the 14<sup>th</sup> December 2020.
- 4. Public consultation**  
To provide members of the public with the opportunity to make statements and ask questions
- 5. Reports**
  - 5.1 To receive a report from District Councillor Nicky Packer
  - 5.2 To receive a report from County & District Councillor Richard Boyles
- 6. Finance**
  - 6.1 Accounts for payments**  
To approve the payments presented at the meeting – the list of payments will be circulated.
  - 6.2 Financial statement and cash re-conciliation**  
To approve the financial statement and bank re-conciliation as presented at the meeting.
  - 6.3 School Appeal**  
To receive any updates regarding the appeal for financial support to help purchase classroom based IT equipment from the Children of Littledean Primary School.
  - 6.4 Budget 2021/2022**  
To continue discussions on the previously circulated proposed budget and allocated amounts and agree the budget to be set for 2021/2022.
  - 6.5 Precept 2021/2022**  
To continue discussions on the precept for 2021/2022 taking into consideration the budget set at 6.4 and the Band D figures.

**7. Planning**

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

P2068/20/FUL	Land Off Beech Way, Oak Way	Variation of condition 02 (approved plans) of P0899/14/OUT to allow for minor amendments to the layout.
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**8. Highway Matters / Police Matters**

- 8.1** To receive an update on any outstanding and new Highway matters and to agree any actions to be taken.
- 8.2** To receive an update on any outstanding or new police matters.

**9. Budget Consultation**

To discuss the Gloucestershire County Council budget consultation and agree any feedback to be sent.

**10. Ash Dieback Project – replanting scheme**

To discuss the previously circulated information and agree any feedback to be sent.

**11. Burial Board**

- 11.1** To receive and discuss any Burial Board enquiries or issues.
- 11.2** To receive an update from the Clerk regarding the statutory declaration on the previously discussed unpurchased grave space in Littledean Cemetery.

**12. Public Conveniences**

To receive and discuss any Public Convenience enquiries or issues.

**13. Village Tasks / Street Cleaning, Litter Picking and Waste**

To receive any matters relating to the village regarding the above.

**14. Memorial and Recreation Areas**

- 14.1** To discuss any matters regarding the recreation areas  
To discuss the recent Play Area and Skatepark Inspection and to discuss the issues raised and the previously circulated quote from Greenfields to carry out the repairs.
- 14.2** To receive updates on any Village Memorials.

**15. Other Items for Information Only/Future Agenda Items**

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

**16. Dates of Meetings – 2021-2022**

- Monday 12<sup>th</sup> April 2021
- Monday 10<sup>th</sup> May 2021
- Monday 14<sup>th</sup> June 2021
- Monday 12<sup>th</sup> July 2022
- Monday 13<sup>th</sup> September 2021
- Monday 11<sup>th</sup> October 2021
- Monday 15<sup>th</sup> November 2021
- Monday 13<sup>th</sup> December 2021
- Monday 10<sup>th</sup> January 2022
- Monday 14<sup>th</sup> February 2022
- Monday 14<sup>th</sup> March 2022

**Date of next meeting – Monday 8<sup>th</sup> February 2021**