



Littledean Parish Council and Burial Authority

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4th September 2018

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 10th September 2018 at 7.00pm at the Community Centre, Littledean for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

1. **Apologies for absence**
To receive, note and accept apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
3. **Minutes of the Previous Meeting of the Parish Council.**
To agree and accept the minutes of the Ordinary Meeting held on the 9th July 2018.
4. **Matters arising from previous minutes**
The Parish Council are pleased to welcome Mr Grant Hughes to the Parish Council
5. **Public consultation including the Allotment Association**
To provide members of the public with the opportunity to make statements and ask questions.
6. **District & County Councillors Reports**
 - 6.1. County Councillor Richard Boyles report for information
 - 6.2. District Councillor Bernie O'Neil report for information
 - 6.3. District Councillor Dave Hawthorne report for information
7. **Highway Matters / Police Matters**
 - 7.1. To receive an update on any matters outstanding with Highways
 - 7.2. To receive an update on police matters
8. **Reports from Councillors on committees, working groups and external bodies**
To receive reports from Councillors who have attended committee meetings, working groups and external bodies
9. **Finance**
 - 9.1. **Accounts for payment**
To approve the payments for the month presented at the meeting
 - 9.2. **Financial statement and cash re-conciliation**
To approve a financial statement and cash re-conciliation for the month
 - 9.3. **Quarterly Financial Check**
To note that a quarterly internal financial check of the accounts has been undertaken and that all is in order

9.4 External Audit Completion

To note the report of the external auditor and agree to take any recommendations outlined

9.5 Play Area Repairs

To receive the quotes received from Greenfields following the recent annual inspections and discuss actions to be taken

9.6 Street Cleaning SLA

To consider the continuation of the current SLA with FoDDC until the 31st March 2020 and agree if applicable.

9.7 Budget and Precept

To receive the draft budget for 2019/20 and to discuss the precept to meet any additional needs/costs of the Parish.

9.8 Donation Requests

To discuss any donations to be made.

10. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Application Reference	Property	Details
P1074/18/FUL	The Old Pumping Station, Green Bottom	Conversion of redundant pumping station to provide 3 holiday lets including staff accommodation with internal alterations and erection of a conservatory with associated parking and works. The Parish Council have submitted 'no comment' on this application
P1265/18/PQ3PA	Westholme, Greenway, Littledean	Prior approval for the change of use of an agricultural building to a dwelling
P0442/18/FUL Land off Greenway, George Lane Conversion of existing equestrian storage barn into residential dwelling with associated works – to note that an appeal has been lodged for this application ref APP/P1615W/18/3206993		

11. Kings Head

To receive an update on progress.

12. Burial Board

To receive any Burial Board enquiries or issues.

13. Public Conveniences

To receive a general update on the Public Conveniences.

14. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village

15. Memorial and Recreation Areas

To discuss any matters regarding the Children's Play Area and Village Memorials.

16. Christmas Party 2018

To receive an update from the Clerk, to discuss quotes for Christmas Lighting repairs that are needed and if any additional columns are required to be wired for use.

17. Dementia Awareness Local Membership Form

To receive an update from the Clerk on the completion of the membership form following guidance received from the local dementia awareness representative.

18. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

19. Dates of Forthcoming Meetings

To note the following meeting dates of the Ordinary Meetings 2018/19

8th October 2018 *
12th November 2018
10th December 2018
14th January 2019
11th February 2019
11th March 2019

*Followed by meeting of Littledean Parish Council acting as sole trustee for Littledean Recreation Ground Charity (charity registration no. 3015590)