



Littledean Parish Council and Burial Authority

Littledean Parish Council
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8th May 2018

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend an Ordinary Meeting of Littledean Parish Council that has been arranged for 14th May 2018 following the Annual Meeting of the Parish Council at the Community Centre, Littledean for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

1. **Apologies for absence**
To receive, note and accept apologies for absence.
2. **Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**.
3. **Minutes of the Previous Meeting of the Parish Council.**
To agree and accept the minutes of the Annual Parish Meeting, the Ordinary Meeting and the Meeting of Littledean Parish Council acting as sole trustee for Littledean Recreation Ground held on the 9th April 2018.
4. **Matters arising from previous minutes**
5. **Public consultation including the Allotment Association**
To provide members of the public with the opportunity to make statements and ask questions:
6. **District & County Councillors Reports**
 - 6.1. County Councillor Richard Boyles report for information.
 - 6.2. District Councillor Bernie O'Neil report for information.
 - 6.3. District Councillor Dave Hawthorne report for information.
7. **Highway Matters / Police Matters**
 - 7.1. To receive an update on any outstanding and new Highway matters.
 - 7.2. To receive an update on any outstanding or new police matters.
8. **Reports from Councillors on committees, working groups and external bodies**
To receive reports from Councillors who have attended committee meetings, working groups and external bodies.

9. Finance

9.1 Accounts for payments

To approve the payments for the month presented at the meeting

9.2 Financial statement and cash re-conciliation

To approve the financial statement and cash re-conciliation for the month

9.3 Annual Return for 2017/18

To approve the Annual Governance Statement and Bank Reconciliation for year ending 31st March 2018

9.4 Accounting Statements

To approve the Accounting Statements for year ending 31st March 2018

9.5 Internal Audit 2017/18

To note the report of the internal auditor and agree to take any recommendations outlined.

9.6 Gate Self Closer at Children's Play Area

To receive an update on the status of the closers and to discuss and agree to purchase a new closer if necessary.

10. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Application Reference	Property	Details
P057/1/15/LBC	Dean Hall, Pleasant Stile, Littledean	Listed building consent for the erection of a pedestrian gate.

12. Kings Head

To receive any updates on the works as they are progressing.

13. Burial Board

To receive any Burial Board enquiries or issues.

14. Public Conveniences

To receive a general update on the Public Conveniences.

To discuss the future cleaning of the conveniences, new cleaner and way forward.

15. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village regarding the above.

16. Memorial and Recreation Areas

16.1 To discuss any matters regarding the Children's Play Area.

16.2 To receive updates on any Village Memorials.

17. GDPR

To receive an update on GDPR.

18. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

19. Dates of Forthcoming Meetings

To note the following Ordinary Meeting dates for 2018/19

14th May 2018 – Annual Meeting of the Parish Council
14th May 2018
11th June 2018
9th July 2018
10th September 2018
8th October 2018 *
12th November 2018
10th December 2018
14th January 2019
11th February 2019
11th March 2019

*Followed by meeting of Littledean Parish Council acting as sole trustee for Littledean Recreation Ground Charity (charity registration no. 3015590)