



Littledean Parish Council and Burial Authority

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4th February 2019

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 11th February 2019 at 7.00pm at the Community Centre, Littledean for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

1. **Apologies for absence**
To receive, note and accept apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
3. **Minutes of the Previous Meeting of the Parish Council.**
To agree and accept the minutes of the Ordinary Meeting and the Recreation Ground Charity meeting that were both held on the 14th January 2019.
4. **Matters arising from previous minutes**
To discuss any matters arising from the previous minutes
5. **Public consultation including the Allotment Association**
To provide members of the public with the opportunity to make statements and ask questions.
6. **District & County Councillors Reports**
 - 6.1. County Councillor Richard Boyles report for information
 - 6.2. District Councillor Bernie O'Neil report for information
 - 6.3. District Councillor Dave Hawthorne report for information
7. **Highway Matters / Police Matters**
 - 7.1. To receive an update on any matters outstanding with Highways
To discuss the grass cutting outside Littledean Guest House
 - 7.2. To receive an update on police matters.

8. Reports from Councillors on committees, working groups and external bodies

To receive reports from Councillors who have attended committee meetings, working groups and external bodies

9. Finance

9.1. Accounts for payment

To approve the payments for the month presented at the meeting

9.2. Financial statement and cash re-conciliation

To approve a financial statement and cash re-conciliation for the month

10. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

| Application Reference | Property | Details |
|-------------------------------------|----------|---------|
| No applications have been received. | | |

11. Burial Board

To receive any Burial Board enquiries or issues.

To receive an update and discuss any memorials that need works following the meeting at St Ethelbert's and Littledean Cemetery.

12. Public Conveniences

To receive a general update on the Public Conveniences.

13. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village.

To receive an update on the Speed Indicator Devices.

To receive an update on the blocked manhole outside the conveniences.

14. Memorial and Recreation Areas

To receive any updates that are available and to receive any quotes that have been received.

To discuss and receive the new inspection schedule for the Children's Play Area and Skatepark and to hand out the relevant forms for completion.

To discuss and receive an update on the progress of the S106 money, quotes and plans that have been submitted.

15. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

16. Dates of Forthcoming Meetings

To note the following meeting dates of the Ordinary Meetings 2018/19

| | | | | | |
|-------------------------------|--|---|-------------------------------|--------------------------------|---------------------------------|
| 11 th March 2019 | 8 th April 2019 to include the Annual Parish Meeting* | 13 th May 2019 to include the Annual Meeting of the Parish Council | 10 th June 2019 | 8 th July 2019 | 9 th September 2019* |
| 14 th October 2019 | 11 th November 2019 | 9 th December 2019 | 13 th January 2020 | 10 th February 2020 | 9 th March 2020 |

*Followed by meeting of Littledean Parish Council acting as sole trustee for Littledean Recreation Ground Charity (charity registration no. 3015590)