



Littledean Parish Council and Burial Authority

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4th December 2018

ORDINARY MEETING OF LITTLEDEAN PARISH COUNCIL

Members of the public are invited to attend a meeting of Littledean Parish Council that has been arranged for Monday 10th December 2018 at 7.00pm at the Community Centre, Littledean for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

Yours faithfully

Vicky Roberts Clerk to the Council

AGENDA

1. **Apologies for absence**
To receive, note and accept apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**
3. **Minutes of the Previous Meeting of the Parish Council.**
To agree and accept the minutes of the Ordinary Meeting and the Recreation Ground Charity meeting that were both held on the 12th November 2018.
4. **Matters arising from previous minutes**
To discuss any matters arising from the previous minutes
5. **Public consultation including the Allotment Association**
To provide members of the public with the opportunity to make statements and ask questions.
6. **District & County Councillors Reports**
 - 6.1. County Councillor Richard Boyles report for information
 - 6.2. District Councillor Bernie O'Neil report for information
 - 6.3. District Councillor Dave Hawthorne report for information

7. Highway Matters / Police Matters

7.1. To receive an update on any matters outstanding with Highways

7.2. To receive an update on police matters.

8. Reports from Councillors on committees, working groups and external bodies

To receive reports from Councillors who have attended committee meetings, working groups and external bodies

9. Finance

9.1. Accounts for payment

To approve the payments for the month presented at the meeting

9.2. Financial statement and cash re-conciliation

To approve a financial statement and cash re-conciliation for the month

9.3 Quarterly Financial Check

To carry out an internal audit to ensure all is in order

10. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Application Reference	Property	Details
No applications have been received.		

11. Burial Board

To receive any Burial Board enquiries or issues.

12. Public Conveniences

To receive a general update on the Public Conveniences.

13. Village Tasks / Street Cleaning, Litter Picking and Waste

To receive any matters relating to the village.

14. Memorial and Recreation Areas

To receive any updates that are available and to receive any quotes that have been received.

15. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

16. Dates of Forthcoming Meetings

To note the following meeting dates of the Ordinary Meetings 2018/19

10th December 2018	14th January 2019	11th February 2019	11th March 2019
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*Followed by meeting of Littledean Parish Council acting as sole trustee for Littledean Recreation Ground Charity (charity registration no. 3015590)